

# HTWK

Hochschule für Technik,  
Wirtschaft und Kultur Leipzig



## incoming @ htwk

Information for Exchange Students  
2024/2025

## 2 // **The university – HTWK Leipzig**

Leipzig University of Applied Sciences was founded in 1992. With a total of more than 6500 students, it is one of the largest universities of applied sciences in Germany. The distinguishing characteristic of HTWK Leipzig is its practice-oriented study, which enables students to achieve accredited bachelor's or master's degree qualifications after an intensive and short period of study. Studying at HTWK Leipzig is oriented towards the demands and requirements of the world of employment and prepares students for challenging academic careers in the fields of engineering, economics, social sciences and cultural studies.

### **The advantages of studying at HTWK Leipzig:**

- » No tuition fees
- » A low-priced semester ticket
- » An individual study atmosphere with studying in small groups
- » State of the art facilities with new laboratories and studios
- » High practical orientation—strong research departments
- » Active campus life with all facilities located within close proximity
- » A family-friendly university
- » Leipzig: a student city with international flair



## Leipzig – a vibrant city for students

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With its cosmopolitan and creative atmosphere, Leipzig has always been a popular student location. The city, which is home to more than 600,000 residents, has many different names, for example “the city of trade and trade fairs”, “the city of books and media” and “the city of science and culture”.

When it comes to young people, Leipzig offers a wide range of attractions and activities around the clock, be it music, theatre, political satire and comedy, film or sports. Students also love to spend the night chatting away in one of the city’s many cafés, student clubs, pubs or hotspots. The “Neuseenland” lake district and the many green parks located in and around the city complete Leipzig’s broad spectrum of leisure and recreational opportunities.

Prominent figures such as Goethe, Lessing, Leibniz and Kästner all chose Leipzig as a place to study and year after year for more than 600 years, young people have been following in their footsteps, making Leipzig their study location and second home. The “Thomanerchor” boys’ choir and Gewandhaus Orchestra are closely connected to Johann Sebastian Bach and Felix Mendelssohn Bartholdy and are ambassadors of Leipzig’s vibrant and rich culture and spirit far beyond the borders of the city.



## 4 // **Academic information**

### Course catalogue

[htwk-leipzig.de/studienangebot](https://htwk-leipzig.de/studienangebot)

Please note that this information is only available in German, as most of our study programmes are in German. English language information is available upon request.

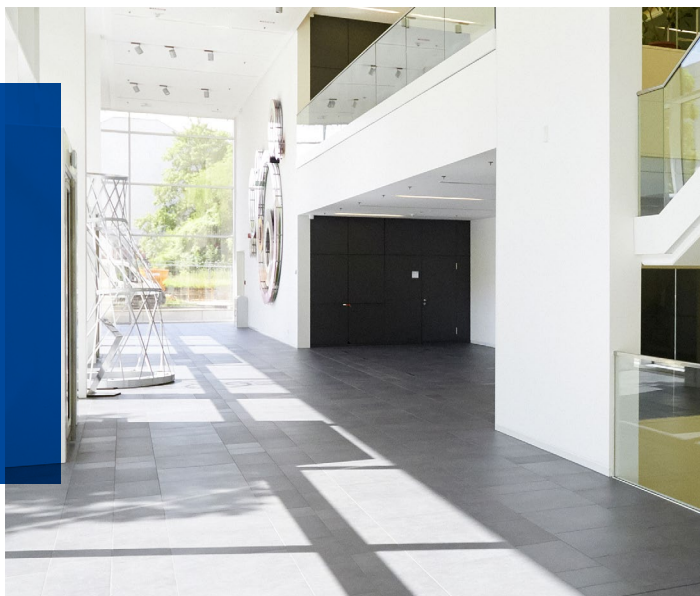
[htwk-leipzig.de/studienordnungen](https://htwk-leipzig.de/studienordnungen)

### Language of instruction

German; partly in English

### Language proficiency

Study at our university usually takes place in German. For this reason, you should have at least level B2 in German (according to the Common European Framework of Reference). Some programmes also include courses taught in English, for which the language level B2 (CEFR) in English is a prerequisite. We strongly recommend that exchange students take German language lessons during the exchange semester, as general structures and university life function largely in German.



## **Academic calendar**

### Winter Semester 2024/2025

1 October 2024 – 31 March 2025

#### **Orientation Week**

7 October – 11 October 2024

#### **Lecture period**

14 October 2024 – 7 February 2025

#### **Examination period**

10 February – 28 February 2025 and  
24 March – 28 March 2025

### Summer Semester 2025

1 April – 30 September 2025

#### **Orientation Week**

31 March – 4 April 2025

#### **Lecture period**

7 April – 18 July 2025

#### **Examination period**

21 July – 8 August 2025 and  
22 September – 26 September 2025



## 6 // **Application process**

First apply at your home university for an exchange place in your subject area. Once nominated by your home university, you'll receive further information on how to apply for admission to our university and a link to our online application form. If you would like to come to us as a free mover, please contact us by application deadlines.

**The following documents are essential requirements for your online application:**

- 1. Application form** - signed by the yourself and the coordinator at your home university
- 2. Learning Agreement** - You can also submit a digital Learning Agreement
- 3. Transcript of Records** - proof of academic achievements, copy of Bachelor's degree certificate (Master's level students only)
- 4. Proof of German / English language skills**
- 5. Curriculum vitae**
- 6. Photograph** - for your student ID
- 7. Copy of your Passport**

Additional information is available at (please use the section for non-degree students):

[www.htwk-leipzig.de/en/studies/before-your-studies/how-to-apply](http://www.htwk-leipzig.de/en/studies/before-your-studies/how-to-apply)

### **Letter of acceptance**

Please note that we will only accept complete applications. After the application deadline, your documents will be forwarded to the respective faculty for evaluation. If your application is accepted, you'll receive an official letter of acceptance and your signed Learning Agreement.

## Semester fee

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There are no tuition fees at HTWK Leipzig, but students are charged a semester fee, which is used to finance student services and gives students full access to the public transportation system. The semester fee is currently ca. 270 Euro.

## Application deadlines

### Winter Semester 2024/2025

15 June 2024

### Summer Semester 2025

15 December 2024

## Nomination deadline

One month prior to application deadline



## 8 // **Welcoming students to Leipzig**

### Buddy Programme

The Department of Student Affairs organizes a Buddy Programme to support international students in Leipzig. Students from all faculties at HTWK Leipzig volunteer to assist their fellow international students, making it easier for them to start their studies in Germany. You'll be automatically enrolled in the Buddy Programme upon admission to our university. After admission, a student buddy will contact you via email to address initial questions and arrange a meeting point for pickup upon arrival in Leipzig.

### Orientation Week

The mandatory Orientation Week is for all exchange students and takes place before the beginning of each semester. It enables you to integrate rapidly into the campus and social life in Leipzig. During the Orientation Week, you will get practical advice and important information about our university. You will have the opportunity to ask any question concerning your stay and your studies in Leipzig.

### Accommodation

If you would like to live together with other German and international students in a hall of residence run by the Studentenwerk Leipzig, you can find all relevant information with the letter of acceptance.

Known in German as Wohngemeinschaften or WGs, flat-shares are particularly popular among students in Leipzig. „WG-Gesucht“ and „Schwarze Bretter“ are some of the best-known services for finding a room in a Wohn-gemeinschaft.

Be sure to allow enough time to search for an apartment in Leipzig.



## Estimated costs of living

### Housing (student hall of residence)

Between 220-500 Euro per month,  
Plus an additional 300 Euro refundable security deposit

### Living expenses (other)

Approx. 400-500 Euro per month

### Health insurance

Approx. 120 Euro per month (non-EU students only)

## Orientation Week

### Winter Semester 2024/2025

7 October – 11 October 2024

### Summer Semester 2025

31 March – 4 April 2025

Preferred arrival date: one or two days before the start of  
the Orientation Week



## **Contact person for exchange students**

### Department of Student Affairs

International Student Services

Frau Xu Xiao

[incoming@htwk-leipzig.de](mailto:incoming@htwk-leipzig.de)

Phone +49 341 3076 – 6678

[www.htwk-leipzig.de/international](http://www.htwk-leipzig.de/international)



## **Contact details of Departmental International Coordinators (Incoming)**

### Faculty of Architecture and Social Sciences

Prof. Dipl.-Ing. B. Arch. Marina Stankovic

Degree courses in Architecture

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Prof. Dr. phil. Anja Pannewitz

Degree courses in Social Work

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### Faculty of Civil Engineering

Prof. Dr. (I) Arch. Monica Rossi

All degree courses

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Elke Pietsch

Study office

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### Faculty of Computer Science and Media

Prof. Dr.-Ing. Jörg Bleymehl

Degree courses in Publishing Technology, Digital Printing

Technologies, Printing and Packaging Technology, Packaging

Technology and Sustainability, Multimedia Technology, Com-

puter Science, Media Informatics and Media Management

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Prof. Dr. phil. habil. Johannes Tripps

Degree courses in Library and Information Science,  
Bookselling and Publishing Management, Applied Mu-  
seology and Publishing Management  
johannes.tripps@htwk-leipzig.de | +49 341 3076 – 5439

### Faculty of Digital Transformation

**Prof. Dr. rer. pol. Oliver Crönertz**

All degree courses

oliver.croenertz@htwk-leipzig.de | +49 341 3076 – 8613

### Faculty of Engineering

**Prof. Dr.-Ing. Anke Bucher**

Degree courses in Mechanical Engineering, Energy, Build-  
ing Services and Environmental Engineering

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**Prof. Dr.-Ing. Gerold Bausch**

Degree courses in Electrical Engineering and Informa-  
tion Technology

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### Faculty of Business Administration and Industrial En- gineering

**Prof. Dr. rer. pol. Bodo Sturm**

All degree courses

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**Daniela Pausch**

Study office

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## Full legal name of the university

Hochschule für Technik, Wirtschaft und Kultur Leipzig  
Leipzig University of Applied Sciences

## Visitor address

HTWK Leipzig | Dezernat Studienangelegenheiten  
Eichendorffstraße 2  
04277 Leipzig Germany

## Rector

Prof. Dr. Mark Mietzner

## Website

[www.htwk-leipzig.de](http://www.htwk-leipzig.de)

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